



DATE:

TO: (Region ASDE) MS 47330

THRU: (Region Approving Authority)

FROM: Name/Name (Put Return Mailstop)
(253) Phone #/ (253) Phone #

SUBJECT: XL-# SR #
Project Location and Name
State Force Work/Supplied Materials

The Region requests approval for State purchase and supply of (list materials and/or labor) in the subject project.

Project Description: (give a brief over all project description here)

Justification: (base justification and request on **RCW 47.28.030 and RCW 47.28.035 See Plans Preparation Manual Division 7 Section 750.25, this must show that it is economically cost effective to provide the materials, or to perform the work with state forces)**

Benefit: (state how this is in the publics best interest)

Estimate: (the maximum aggregate total dollar value of work done by state forces, including labor, materials and equipment is as stated in the above noted RCW per construction project) show a breakdown, if there is no State labor state so.

If you have any questions or comments, please contact Name (253) 777-0131 or Name (253)777-1981.

Approved _____

Date _____

AH:ar

cc: Day file
Project file